

Investing in Rehabilitation

Online Application Form Questions

Grants to support the rehabilitation of offenders and help reduce the collateral consequences of their imprisonment for their families; with the overall aim of reducing reoffending and making Kent communities safer.

Section A - Summary Information

- A1 Your Organisation
- A2 Please confirm that your organisation is tax resident ONLY in the UK [tick box]
- A3 Contact Title (Mr, Ms etc)
Contact First Name
Contact Surname
- A4 Your Job Title/Role
- A5 Your Email Address
- A6 Please re-enter your email address
- A7 Please summarise the purpose of your application in no more than 25 words.
*This summary is important - please ensure that it is succinct, clear and accurate and **does not exceed** 25 words.*

(Maximum 250 characters including spaces)

Section B - Your Organisation

- B1 Organisation Address
Town
County
Post Code
- B2 Organisation's Telephone Number
- B3 Your Direct Telephone Number
- B4 Organisation's Website Address
- B5 What is the legal status of your organisation i.e. registered charity, CIC, social enterprise etc
- B6 If applicable, please provide your charity and company registration numbers
- B7 In what year was your organisation formed (*numbers only please e.g. 1985*)
- B8 How many people are: a) employed full-time b) employed part-time c) volunteers
d) trustees or management committee members

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- B9 Briefly describe the aims, objectives and activities of your organisation.
(Maximum 1,250 characters including spaces which is about 200 words)
- B10 What was your organisation's gross income in its last financial year?
- B11 What were the main sources of this income?
Please Indicate if these have changed significantly in the current year.
(Maximum 1,250 characters including spaces which is about 200 words)
- B12 What was its expenditure in the last financial year?
- B13 What were the main areas of expenditure and are all salaries paid at or above the Living Wage rate? *(Maximum 1,250 characters including spaces which is about 200 words)*
- B14 What were your organisation's reserves in the last financial year?
- B15 Which District does your organisation serves all or part of?
If more than one applies, please select the primary one. If this is not possible, please select Kent-wide, National or other.
- Ashford
 - Canterbury
 - Dartford
 - Dover
 - Folkestone & Hythe
 - Gravesham
 - Maidstone
 - Medway
 - Sevenoaks
 - Swale
 - Thanet
 - Tonbridge and Malling
 - Tunbridge Wells
 - Kent-wide
 - National
 - Other
- B16 Which District includes the geographic area that would be funded by the grant?
If more than one applies, please select the primary one. If this is not possible, please select Kent-wide, National or other.
- Ashford
 - Canterbury
 - Dartford
 - Dover
 - Folkestone & Hythe
 - Gravesham
 - Maidstone
 - Medway
 - Sevenoaks
 - Swale
 - Thanet
 - Tonbridge and Malling
 - Tunbridge Wells
 - Kent-wide
 - Other

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Section C – Purpose of Your Grant

C1 Are you applying for funds for:

- a) a new project or service b) an existing project or service

[If chosen a)]

C1b When could the work start and what would be its proposed duration/timetable?

(Maximum 1,250 characters including spaces which is about 200 words)

[If chosen b) Please note: you will need to explain in your answer to C2 how a grant would unlock new opportunities or extend the project/service in some way.

C2 Please use this space to explain why you need a grant.

*Please be **very specific** about what you propose to do with the funds*

(Maximum 4,000 characters including spaces which is about 600 words)

C3 Please tell us how you approach diversity, equality and inclusion in your services and what efforts will you make to reach and support people who face additional disadvantage or discrimination?

(Maximum 1,250 characters including spaces which is about 200 words)

C4 What are the anticipated outcomes of the grant?

(Maximum 1,250 characters including spaces which is about 200 words)

C5 How would you measure these outcomes?

(Maximum 1,250 characters including spaces which is about 200 words)

C6 How many people do you estimate will benefit from the grant?

C6b Do you have any plans to monitor this number?

(Maximum 1,250 characters including spaces which is about 200 words)

C7 Do you have plans to ensure that funded work is sustainable – i.e. what plans do you have to secure replacement funding in future years?

(Maximum 1,250 characters including spaces which is about 200 words)

Section D - Financial Information about the grant you are seeking

D1 Are you requesting a one-off grant or a grant payable over more than one year

[One-off grant]

[Grant over two years]

[Grant over three years]

D2 How much are you requesting from the Trust:

[Year one and one-off grants]

[Year two]

[Year three]

[Total Grant] *[form calculated field]*

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- D3 **[if C1 is answer a)]** What is the total cost of the new project or service?
- D4 **[if C1 is answer a) and D2 total is less than D3]** Please explain how you would make up the difference between the total project cost and the amount you are requesting from us.
(Maximum 1,250 characters including spaces which is about 200 words)

Please note that you will be asked to attach a budget for your grant at the end of this form.

Section E - Classifying the grant you are seeking

Please consider the following categories and indicate which is most relevant to your application:

If more than one applies, please select the most relevant.

- E1 Which category best describes the families you are supporting? If more than one applies, please choose the most relevant **[only one can be selected]**
- Mentoring
 - Pre & post release support – including employment or accommodation support
 - Developing self-awareness - including arts and animal projects
 - Family engagement
 - Restorative justice – giving something back
 - Community outreach – risk of offending
 - Challenging negative stereo-types
 - Move-on and half-way house provision
 - Other – none of these

Section F – Previous funding

- F1 Have you received CFCT funding in the last five years?

Yes/No

[If Yes] Please tell us about your grant and the impact that it made.

(Maximum 1,250 characters including spaces which is about 200 words)

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Section G – Attachments

- Please attach copies of your published financial accounts for the last two years

Attachment 1

Attachment 2

- Please attach a budget in Excel or as a Word table, showing specifically what the grant would pay for and please remember we are a Living Wage Funder
- Please attach a copy of your organisation's safeguarding policy
- If you are not a registered charity, please attach evidence of your not-for-profit tax status