

Supporting Communities in Kent

Online Application Form Questions

Please read the questions carefully. We **strongly recommend** that you prepare your answers in advance of beginning the online application form process.

- A1** Organisation name
- A2** Full address
- A3** Website address
- A4a** Is your organisation a registered charity?
- A4b** If you are a registered charity, please enter your charity number
- A5a** If you are not a registered charity, how is your group formally constituted?
(Maximum 150 words.)
- A5b** Please provide a brief overview of how your group is managed (for example, is it run by a management committee appointed from and by members of the organisation) (Maximum 150 words.)
- A6** Are you part of a larger organisation? If so, what is the name of your parent organisation?
- B1** Contact name.
- B2** Post held
- B3** Address (please leave blank if same as previous address.)
- B4** Daytime telephone number
- B5** What is the best time to contact you?
- B6** Email address.
We will use this email address to send you a copy of your completed application.
- B7** If your request is for more than £50,000 please provide contact details for the Chair of the governing body.
- C1** Please provide a title or brief description of your project in less than 20 words.
NB: Please take time to prepare an appropriate title or concise sentence that adequately summarises your project.

- C2** Under which programme area are you applying for funds?
NB: If your project fits within more than one of our programme areas, please select the most relevant programme
- C3** When do you need funding to start?
- C4** Over what duration do you require funding?
- C5** Please explain why you are applying for a grant making sure that you relate your answer very closely to one of our six funding programmes (maximum 500 words.)
- C6** Which region of Kent will benefit from your work/project? (maximum 150 words.)
- C7** Please tell us how you know that your planned activity is needed (maximum 150 words.)
- C8** How will you check how successful your project has been? (maximum 150 words.)
- C9** What evidence will you provide to show us how your project is progressing? (maximum 150 words.)
- D1** Please tell us the **total cost** of your work/project
- D2** Please state the **total amount** that you are requesting towards this from the Colyer-Fergusson Charitable Trust
- D3** Are you requesting this as a one-off sum or split over two or three years?
- D4** What other **funding** have you secured for this work project?
- D5** Do you have any other **potential** sources of funding?
- D6** What were the total incoming resources as shown in your last set of accounts?
- D7** What were your total resources expended as shown in your last set of accounts?
- D8** What were your total assets as shown in your last set of accounts?
- D9** What were your total unrestricted funds as shown in your last set of accounts?
- D10** In the event of your application being successful, to whom should a cheque be made payable?
- E1** Please upload a copy of your most recent accounts in either Word or PDF format.
- E2** If you are not a registered charity please attach a copy of your consultation.